

Job Title: Director of Production (Seasonal)

Compensation: \$8,000 per production (Contract)

Duration: Seasonal – Specific dates to be determined based on production calendar

Location: Charlotte, Opera Carolina

Position Overview:

Opera Carolina is seeking a skilled and highly organized **Director of Production** to oversee all technical and logistical aspects of our seasonal opera productions. This is a part-time, project-based position ideally suited for a candidate with strong experience in theatrical production management, excellent communication skills, and a passion for the performing arts.

The Director of Production will work closely with the Artistic Director, Stage Directors, Designers, and Technical Crew to ensure the smooth, timely, and cost-effective execution of each production.

Key Responsibilities:

- Oversee the technical planning and execution of seasonal productions, including opera, community performances, and special events.
- Serve as the primary liaison between creative teams, technical staff, venue personnel, and guest artists.
- Manage production timelines, load-in/load-out schedules, and technical rehearsals.
- Coordinate scenic, costume, lighting, and audio needs in collaboration with design teams.
- Ensure adherence to safety, union, and regulatory guidelines throughout all production processes.
- Support budget management by tracking production expenses and identifying cost-saving opportunities.
- Troubleshoot production issues and maintain clear, solution-oriented communication with all departments.
- Attend and lead production meetings as needed throughout the season.

Qualifications:

- Minimum 3 years of experience in opera, theater, or live performance production management.
- Strong leadership, organizational, and multitasking skills.
- Ability to manage complex schedules and overlapping production timelines.
- Working knowledge of scenic, lighting, sound, and costume production processes.
- Excellent interpersonal and communication abilities.
- Calm under pressure, with a proactive and collaborative mindset.

Compensation:

- Flat fee of **\$8,000** for each Opera production and a fee TBD for Concerts series or other events.
- Exact workload and deliverables to be outlined in a formal agreement based on the current season calendar.

If you are passionate about opera and thrive in a collaborative production environment, we invite you to apply and help bring our season to life.

To Apply:

Opera Carolina is an **Equal Opportunity Employer** committed to inclusive hiring and dedicated to diversity in its work and staff. Employment decisions are made without regard to race, color, religion, gender, sex, national origin, physical or mental disability, age, sexual orientation, veteran status, or any other characteristic protected by applicable state or federal law.

Opera Carolina encourages candidates of all groups and communities to apply for this position.

To apply, please email your **cover letter and resume** to careers@operacarolina.org with the subject line: **Director of Production**. No Phone calls, please.

For more information, visit: www.operacarolina.org/job-auditions